

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **October 15, 2019** TIME: 9:00 AM

Chairman: Felix Carrizales, Members, Dave Neves and Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Neves. The agenda was presented, a **motion** was made by Neves to accept the agenda as presented, the motion was seconded and carried.

Willie Bridges/Road & Bridge: Bridges presented a rough cost estimate of the gravel crushing for four and three year amounts of anticipated material needs as well as the impact that cost would have on State and County Road funding. There was discussion that the cost for three years is more in line with the funding that is received each year from the state and would leave more in reserve for upcoming work. There was discussion about engineering services/costs and how they would differ slightly from the current process. By consensus, the Commission agreed to have Bridges solicit bids for three years worth of gravel crushing. Bridges reported that the required cultural resource surveys for current pits have been completed. Bridges noted that he is hopefully this will enable the expansion of the Yellowtail pit to tie into the crushing work. Bridges reported that the WYDOT equipment program he mentioned at a previous meeting will not work for Big Horn County because WyDOT uses smaller graders. There was discussion regarding the pros and cons of contracting grading services. Bridges reported on the Beaver Creek Road issue that was discussed at the October 1st meeting, presented a map of the area and the discussed turnaround access. Bridges suggested the consideration of vacating the section that the bypass road eliminated. There was discussion regarding BLM approval of the bypass. Craft asked if grading the bypass twice a year would be normal and sufficient maintenance and costs to survey, vacate/adopt. There was some discussion about the work required to rehabilitate the bypass road due to lack of maintenance. A letter will be drafted by the County Attorney's office clarifying that the current road will be plowed if the gate remains open. Review and work will be done to determine the vacation/adoption and right of way needs to preserve public access for the area. Bridges presented a utility permit for Beaver Creek Road to bore for a water line and recommended approval. Craft moved to approve the permit as presented, the **motion** was seconded and carried. Kirk reported the road policy is being reviewed and will move forward soon. Kirk reported that the statute of limitation is up on the Crystal Creek Bridge so that concern will not be pursued further. Kirk reported that right of way and other obstruction of Road 13 will be documented and a letter will be sent to violating land owners clarifying needed corrections. Bridges reported on Court Security project work and anticipated completion.

V. Rosser – Safe Ride Services: Rosser presented statistics and information on drinking and driving issues in Wyoming. Rosser gave an overview of her interest in helping solve the problem and the lack of appropriate public transportation for this need in Big Horn County. Rosser gave an overview of the services in Park County. Rosser gave an overview of the services she would like to start, possible funding and the areas that will need additional support. Carrizales shared his support for the idea but he doesn't see how the county could be responsible for running the program and hiring staff noting that a nonprofit or company would be better suited to this task. Craft shared concerns with liability and other issues. Kirk noted that at this point she thinks there isn't enough information for decisions to be made. Rosser gave rough estimates of insurance and other costs. Rosser shared her thought that the public transportation part could make it a feasible county activity. Neves noted that the budget aspect was his concern.

Hillary Mulley – Big Horn County Public Health: Mulley presented the department report. Mulley reported that the nurse vacancy should be advertised by the State soon and that she looks forward to full staffing. There was discussion regarding the possible upcoming changes to meningitis vaccine requirements.

Nick Kruger – Land Planning: Kruger reported that the department vehicle has had repairs made and is operational with the exception of air conditioning. Kruger reported the department has been operating smoothly and that septic systems are busy as landowners try to beat the winter freeze. Kruger reported that he has reviewed his job description and noted the only task he hasn't done to date is election mapping. Kruger noted that the Greenwood mapping contract will be discussed and hopefully finalized at a meeting October 16th. Kirk noted that Kruger and staff were very helpful in her work on the Beaver Creek Road issue. Neves noted that he will be scheduling a meeting with the Forest Service and Land Owners on Forest Service Road 17 soon.

Marquerite VanDyke & Carol Willard Deputy County Clerks: VanDyke and Willard presented accounts payable and payroll. Neves moved to approve the bills as presented, the **motion** was seconded and carried. Kirk gave an overview of her interest in establishing a contract rate with area hospitals for title 25 holds and requested the approval of the Commission to proceed with that process. By consensus, the Commission agreed to pursue the option.

AMERICAN WELDING & GAS INC. 101.85, ASCENT AVIATION GROUP, INC 60.00, DEL ATWOOD, JR 19.00, AXON ENTERPRISES, INC 6,360.00, BOB BARKER COMPANY, INC. 570.62, BASIN REPUBLICAN RUSTLER 958.50, MARCIA E BEAN 115.80, BIG HORN CO-OP MARKETING ASSN 5,743.48, BIG HORN CO-OP MARKETING ASSN 15.00, BIG HORN CO-OP MARKETING ASSN 36.42, BIG HORN CO-OP MARKETING ASSN 12.49, BIG HORN CO-OP MARKETING ASSN 564.88, BIG HORN CO-OP MARKETING ASSN 44.47, FIRE PROTECTION DIST. #5 195.84, BIG HORN RURAL ELECTRIC CO. 553.85, FELIX CARRIZALES 531.30, CARDINAL HEALTH 110 LLC 871.75, CARQUEST AUTO PARTS 261.08, JANE CHAVIRA 53.36, CMI-TECO 14.96, CENTURY LINK 39.39, COMMERCIAL SERVICE HVAC, INC 765.00, COMMUNICATION TECHNOLOGIES, INC. 108.42, COPENHAVER, KATH, KITCHEN 150.00, BIG HORN COUNTY TREASURER 322.25, WAYNE A. BIRD 1,200.00, TOWN OF COWLEY 170.10, DEB CRAFT 175.1, CRUM ELECTRIC SUPPLY CO. 465.45, DBT TRANSPORTATION SERVICES, LLC 3,307.79, FAIRBANKS MEDICAL CONSULTING, PC 800.00, F.I.R. AUTO SERVICE LLC 289.51, FFF ENTERPRISES, INC 191.10, FIRE PROTECTION DISTRICT #3 130.56, FREMONT MOTOR CO. CODY 218.35, FOOD SERVICES OF AMERICA 10,211.59, T-O ENGINEERS, INC 9,298.95, TOWN OF GREYBULL 229.51, TOWN OF GREYBULL 7,710.96, HD FILTERS LLC 13.08, HASCO INDUSTRIAL SUPPLY 423.88, STEFAN F & TRACY A HARPER 893.98, HONNEN EQUIPMENT CO. 2,845.19, SHANNAN HOVEY 145.59, J&E, INC. 5,769.85, JULSON ENTERPRISES, LLC 511.00, TRACY JOLLEY 100.00, KAPP'S ELECTRIC INC 828.38, JOHN ANDREW, LLC dba KEELE SANITATI 155.00, LAWSON PRODUCTS, INC. 282.93, BECKY A. LINDSEY 654.25, LOVELL BUILDING CENTER 170.76, MILLER'S FABRICATION & CONST. 157.53, MINCHOW'S SERVICE 6,640.66, MOTOROLA SOLUTIONS, INC 9,102.64, MCKINNON FLOORING 3,400.00, MOUNTAIN MOTOR SUPPLY 1,019.24, MURDOCH OIL, INC. 568.50, NORTH BIG HORN SENIOR CITIZENS 750.00, O'REILLY AUTO PARTS 1,437.18, THE OFFICE SHOP, INC. 1,318.50, OFFICE ALLY 35.00, HOMAX OIL SALES INC. 217.60, PARK COUNTY CLERK 40.55, PETE DEHAAN ELECTRONICS 429.00, POCKET PRESS, INC. 60.44, PUBLIC DEFENDER 450.00, PRYOR MOUNTAIN ELECTRIC 231.63, QUALITY TIRE COMPANY 616.05, QUILL CORPORATION 190.75, RAMS HEAD FINANCIAL SERVICES 50.00, RURAL FIRE PROTECTION DIST. #1 285.60, CARLOS AND LYNETTE SAUCEDO 3,259.46, SECURITY STATE BANK - PETTY CASH 34.30, SIMPSON, KEPLER & EDWARDS, LLC 1,183.08, SIGNS OF SUTHERLAND 570.00, SNELL'S TIRE SERVICE, LLC 242.50, SOUTH BIG HORN COUNTY HOSPITAL 435.89, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 236.28, SYLVESTRI CUSTOMIZATION 600.00, TOV CONSULTING & COMMUNICATIONS LLC 2,530.00, TCT WEST, INC. 6,372.57, TCT WEST, INC. 975.50, TELECOMMUNICATION SYSTEMS, INC 6,480.00, TERRA ALTA ARCHAEOLOGY 4,150.00, TITAN MACHINERY 102.45, TRACTOR & EQUIPMENT CO. 3,330.42, TRAVELING COMPUTERS, INC. 5,740.02, TRI COUNTY TELEPHONE ASSOC. 66.62, TYLER TECHNOLOGIES, INC 7,199.06, SECURITY STATE BANK 2,260.27, VALLEY HARDWARE 477.45, VIRIL ELECTRIC, INC 208.85, WYONET, INC 2,290.40, WAM-WCCA EMERGENCY LEASE PROGRAM 2,500.00, WHITE PARK BROADCASTING 384.75, WYOMING DEPT. OF WORKFORCE SERVICES 436.28, WYOMING GAS

691.17, WYOMING STATE BAR 1,065.00, WYOMING CLERK OF DIST. COURT ASSN. 150.00, Y2 CONSULTANTS, LLC 29,796.39, CHAD LINDSAY 2,008.87

Liquor License Transfer Public Hearing: Smallwood presented a liquor license transfer from Deb's Junction to All American Sports Bar. Craft moved to approve the transfer as presented, **motion** seconded and carried.

Craft moved to go to executive session for Potential Litigation and Personnel, the **motion** was seconded and carried. The session was adjourned with no action taken.

Neves moved to go to executive session for personnel, the **motion** was seconded and carried. The Session was adjourned and no action was taken.

Wes Huber – Airport Manager: CANCELLED

Old and New Business: Smallwood presented minutes from the October 1, 2019 meeting. Neves moved to approve the minutes as presented, the **motion** was seconded and carried. The TANF grant award for Big Brothers Big Sisters of NW Wyoming was presented for signature. Neves moved to approve the TANF Grant as presented, the **motion** was seconded and carried. Kirk presented the Judicial Dialog program scope of work and software licensing agreement. Kirk noted that some savings are being identified so the quote will be reduced. Craft moved to approve the agreement and installation of Judicial Dialog as the official case management program for Big Horn County the **motion** was seconded and carried. The 2019 SHSP Grant from Homeland Security was presented for signature. Craft moved to approve the 2019 SHSP Grant as presented, the **motion** was seconded and carried. Smallwood presented outside board insurance participation agreements. Craft moved to approve the agreements as presented, the **motion** was seconded and carried. Smallwood presented two Big Horn County Solid Waste District Board applications. Craft moved to reappoint D. Neves and S. Mattis to the Solid Waste District Board, the **motion** seconded and carried. Smallwood presented the Natural Resource Management Plan finalization contract with Y2 Consulting. Neves moved to approve the contract as presented, the **motion** was seconded and carried.

Good of the County Financial Statements: Serena Lipp – District Court Clerk (September 2019); Lori Smallwood- County Clerk (September 2019) **Monthly Report(s) and prepared correspondence review** Shell Town Water Improvement District Minutes – August 2019; Planning and Zoning Commission Minutes – August 2019; Big Horn County Weed & Pest (August 2019) **Bonds:** D. Clendenen- Town of Frannie (\$30,000); **Tax Cancellation/Rebate:** Murpheys Dollar Store-parcel # 03-00-000-01734

Craft moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify October 15, 2019.

These minutes can be viewed electronically at www.bighorncountywy.gov