

MINUTES OF THE BIG HORN COUNTY COMMISSION MEETING

NAME: Big Horn County Commission TYPE: Regular Session

PLACE: Big Horn County Courthouse Commissioner's Chambers

DATE: **November 5, 2019** TIME: 9:00 AM

Chairman: Felix Carrizales, Members, Dave Neves and Deb Craft

Other County Representatives: Lori Smallwood, County Clerk;

List of attendees on file.

The meeting was called to order at 9:00 AM by Chairman Carrizales; followed by the Pledge of Allegiance led by Neves. The agenda was presented, a **motion** was made by Craft to accept the agenda as presented, the motion was seconded and carried.

Willie Bridges/Road & Bridge: Hovey gave an overview of work in progress. Mann & Hovey reported on grader issues and rebuilt engine is required which will run about \$15,000 with his crew doing the work. It was noted that this is the newer grader and not the one that has been discussed for replacement. There was discussion regarding machine replacement order and lease versus purchase options. Hovey reported a lot of work building cattle guard wings due to damage as well as work on the Lane 38 straightening. There was discussion of the bypass at Beaver Creek and his estimate of a few hours and a load of materials to get it back in shape. Bridges noted that no upgrades need to be done it just needs a bit of maintenance. Carrizales asked if the part through the property needs to be vacated. Bridges noted that will be determined once easements and Forest Service involvement is sorted out. Carrizales confirmed that the land owner will receive a letter that the gate is to remain open for snow plowing. Signage regarding lack of turn around will be reviewed. Bridges is reviewing the cattle guard at the cutoff to determine maintenance responsibilities. Hovey reported the Elk Creek bridge clean out required leasing equipment to clear. Mann and Hovey presented utility permits for Lane 36, Road 7 and Road 10 and recommended approval. Craft moved to approve the utility permits as presented, the **motion** was seconded and carried. Hovey reported work will done on a federal surplus truck to change the voltage and replace the alternator & starter. Mann reported that Lane 11 flooded again due to the irrigation canal. There was discussion that the canal company needs to be held responsible for damages and man hours from road and bridge for the repairs. Mann noted that he was told water was still in the canal due to livestock being watered. There was discussion about canal monitoring responsibilities and the fact that the issue has happened twice this year. Mann shared that the EMC Dobbs is going to organize a meeting to discuss the issue. Bridges was asked for and shared his opinion noting that he has a potential conflict of interest. Bridges noted that debris and lack of a daily ditch rider might have created the issue. Bean noted that if they are not irrigating there shouldn't be water in the canal. Discussion determined the C. A. will draft a letter and request reimbursement. A Commissioner will attend the Canal Board next meeting. Neves noted that it is common practice for the bench canal to have water for livestock not during the irrigation season. Bridges gave an update on the process to solicit bids for gravel crushing. By consensus, the Commission approved running the ad for bids for crushing contractors. Bridges reported the DEQ called regarding the fueling stations at both airports and the required class A operators license. Beckhoff will need to cover both locations for the time being and Bridges will work on getting Wambeke's testing completed. Bridges reported on additional operation items that have come up for the airports since the removal of the manager. The Commission requested that Bridges help keep the airports running during this time. Carrizales shared his conversation with Washakie County Commissioners regarding the road issues on the Lower Nowood Road. Carrizales shared that not knowing about the restrictions once drivers get to the Washakie side is an issue for those traveling the road. Bridges noted that WYODOT needs to be involved in this discussion if signage is to be posted. The discussion was tabled for the 11/19 meeting.

Bridges requested and executive session for potential litigation. Craft moved for an executive session the **motion** was seconded and carried. The session was adjourned with no action taken.

North Sr. Center Service District: The Sr. Center Service District's Center Director and board members attended to discuss the upgrades at the North Sr. Center. Discussion determined that the HVAC upgrade funding will be requested from the WAM Energy Lease program, the Center will commit \$60,000 to commit to the project and by consensus the Commission agreed that they will fund or find funding for the balance of the project.

Nick Kruger – Land Planning: Kruger reported on the septic system work and additional help he has been providing when needed by applicants. Kruger presented the Low simple subdivision for approval noting that the P & Z Commission has reviewed and had no issues. Neves moved to approve the Low Simple subdivision 19-002, the **motion** was seconded and carried. Kruger submitted a log of department work. Kruger noted that minimum parcel size has been a topic of discussion at the recent P & Z meeting and the the conflict between preserving agriculture vs personal property rights. Discussion determined the Commissions view that existing subdivision regulations and existing exemptions are probably sufficient and additional restrictions are probably not needed at this time.

Marquerite VanDyke & Carol Willard Deputy County Clerks: VanDyke and Willard presented accounts payable and payroll. Neves moved to approve the bills and payroll as presented; the **motion** was seconded and carried.

ALSCO 90.37, AMERICAN WELDING & GAS INC. 214.05, ANTELOPE BUTTE FOUNDATION 6,828.81, DEL ATWOOD, JR 151.99, ATCO INTERNATIONAL 136.00, ATLANTIC SIGNAL, LLC 3,818.00, AXIS FORENSIC TOXICOLOGY, INC 230.00, BOB BARKER COMPANY, INC. 117.60, BALCO UNIFORM CO, INC 161.16, BARCODES INC, LLC 264.36, BASIN PHARMACY 2,205.08, BASIN REPUBLICAN RUSTLER 342.00, TOWN OF BASIN 11,432.26, MARCIA E BEAN 59.76, THOMAS L BENNETT, MD 4,247.60, BIG HORN COUNTY EXTENSION 300.00, BIG HORN CO-OP MARKETING ASSN 43.32, BIG HORN CO-OP MARKETING ASSN 33.00, BIG HORN CO-OP MARKETING ASSN 56.30, BIG HORN CO-OP MARKETING ASSN 137.03, BIG HORN CO-OP MARKETING ASSN 30.22, BIG HORN COUNTY SOLID WASTE DIST. 19.60, FIRE PROTECTION DIST. #5 195.84, BIG HORN DRUG TESTING 100.00, BILLINGS CLINIC TRAINING CENTER 6.00, BONNER LAW FIRM, P.C. 350.01, BURLINGTON SERVICE STATION 115.97, CARQUEST AUTO PARTS 51.63, CK HARDWARE 49.35, CHARM-TEX, INC 1,111.10, CMI-TECO 24.63, CENTURY LINK 492.91, CENTRAL DRUG SYSTEM 74.00, COMMERCIAL SERVICE HVAC, INC 7,717.48, COPENHAVER, KATH, KITCHEN 150.00, COUNTY CLERK 305.00, BIG HORN COUNTY TREASURER 600.94, CORRECTIONAL TECHNOLOGIES, INC 183.76, CHARTER COMMUNICATIONS 114.98, TOWN OF COWLEY 178.35, CON'EER ENGINEERING INC 1,577.88, FAIRBANKS MEDICAL CONSULTING, PC 800.00, FIRE PROTECTION DISTRICT #3 130.56, FREMONT MOTOR CO. POWELL 860.97, FOOD SERVICES OF AMERICA 12,276.97, GRETCHEN GASVODA KELSO 500.96, GREENWOOD MAPPING INC. 5,000.00, GREYBULL BUILDING CENTER 345.94, GREYBULL HIGH SCHOOL ANNUAL 60.00, GREYBULL STANDARD 180.00, TOWN OF GREYBULL 230.42, HD FILTERS LLC 12.37, HIP TILLET 3,360.00, HUNTER CLEAN CARE, LLC 226.50, HONNEN EQUIPMENT CO. 227.73, HUB-BHJ INT'L MOUNTAIN STATES LTD 434.00, J&E, INC. 394.20, MICHAEL K JAMESON, JR 1,200.00, JOHN R. HALEY IV 281.66, JUDICIAL DIALOG LICENSING 6,000.00, JVAN CONTRACTING 18,350.00, KEEGAN, KRISJANSON & MILES, PC 510.00, JOHN ANDREW, LLC dba KEELE SANITATI 155.00, BECKY A. LINDSEY 274.20, LISACS TIRE SUPPLY 1,517.98, LOVELL CHRONICLE 757.00, TOWN OF LOVELL 189.59, KEELA M MANGUS 648.00, MARQUIS AWARDS & SPECIALTIES, INC. 97.30, MAYES BROTHERS LLC 1,225.78, MIDWAY AUTO SALES 514.47, KRISTY MICHAELS 20.00, MINCHOW'S SERVICE 4,507.29, MODERN MACHINERY 1,132.83, MCCLELLAN & MACQUEEN, INC 522.50, MONTANA-DAKOTA UTILITIES 493.58, MOUNTAIN CONSTRUCTION COMPANY 1,000.00, MURDOCH OIL, INC. 2,839.38, NATRONA COUNTY SHERIFF'S OFFICE 195.00, NORMONT EQUIPMENT COMPANY 1,302.00, NORTH BIG HORN COUNTY SEARCH 235.15, NORTH BIG HORN SENIOR CITIZENS 750.00, O'DELL CONSTRUCTION, INC 50,894.30, O'REILLY AUTO PARTS 117.95, THE OFFICE SHOP, INC. 672.60

BRIANNE PATRICK 350.00, PAINTROCK FFA 200.00, PETE DEHAAN ELECTRONICS 442.45, THOMAS Y. PICKETT & COMPANY, INC 1,750.00, PITNEY BOWES GLOBAL 194.04, POSITIVE PROMOTIONS 140.95, PROFESSIONAL DISPATCH MANAGEMENT 300.00, WILLIAM E. BRIDGES 13,398.76, PUBLIC DEFENDER 450.00, JERRY POST, PSY.D., PC 400.00, PRYOR MOUNTAIN ELECTRIC 701.94, QUALITY TIRE COMPANY 632.23, QUILL CORPORATION 411.89, RED APPLE SUPERMARKET 42.25, ROCKY MOUNTAIN POWER 984.68, RANDY L. ROYAL 10.00, RURAL FIRE PROTECTION DIST. #1 618.78, S&L INDUSTRIAL 10,633.55, KRISTEN J SCHLATTMANN 2,350.75, SECURITY STATE BANK 35,036.87, SECURITY STATE BANK 64,040.09, SELBY'S 187.42, SOUTH BIG HORN COUNTY HOSPITAL 220.00, ALICE SHELLEY 100.00, SOUTH BIG HORN SENIOR CITIZENS 916.67, SOUTH BIG HORN SENIOR CITIZENS 198.18, STAR LIFTS USA, INC 41,214.00, SYLVESTRI CUSTOMIZATION 600.00, TOV CONSULTING & COMMUNICATIONS LLC 2,530.00, TCT WEST, INC. 6,302.92, TCT WEST, INC. 975.50, TRAVELING COMPUTERS, INC. 16,388.81, TRI COUNTY TELEPHONE ASSOC. 66.62, TYLER TECHNOLOGIES, INC 150.00, SECURITY STATE BANK 6,363.31, VALLEY HARDWARE 533.01, MARQUERITE VAN DYKE 93.15, VERIZON WIRELESS 1,260.63, WYONET, INC 2,290.40, WAVES WEB DESIGN 3,900.00, WEX BANK 6,510.51, WYO DEPT. OF HEALTH 689.22, WYOMING GAS 622.99, WY PUBLIC HEALTH LABORATORY 15.00, WYOMING 4-H STATE LEADERS' COUNCIL 100.00, CONSULTANTS, LLC 10,696.25, ZUMAR INDUSTRIES, INC 303.33, ELAINE ABRAHAM 20.00, CHAD LINDSAY 2,126.59, MECHANICAL MASTERS 488.85

Lorilynn Beck – Heritage Supplemental Insurance: Beck gave an overview of her supplemental insurance program and possible options for talking to county employees about what she can offer. Discussion determined that the Commission was not in favor of allowing county offices and employee time to be used for the sale of insurance or other services/items.

Sheila Paumer – Fair Operations Manager: Paumer reported on increased multipurpose building usage and issues with users not following the posted rules. Paumer will post the rules and have members sign them again as they renew memberships, Kirk will help Paumer revise language regarding revoking privileges. Paumer reported on an issue with a derelict trailer parked in the Fairgrounds parking lot and she worked with Basin PD for its removal. Paumer reported on issues discussed at the State Fair convention and her upcoming attendance at the Rocky Mountain Fair Convention in Utah.

Jeremy Pouska – Facilities Maintenance: Pouska reported that the court security project is nearing its end but the restroom on our first floor are closed due to a shut off valve failure. There was discussion about an Excel Coating charge to the county's Valley Hardware. Pouska reminded Valley that only county employee's can charge. Pouska shared his plan for snow removal and possible issues that may arise as that schedule needs to be implemented. Pouska reported on his meeting with Rawhide Mechanical regarding plumbing issues in the Jail. There was discussion regarding possible installation of a water treatment device to reduce mineral deposits. Pouska will look into the cost and options and report back.

Ford Roes – T.O. Engineering: Roes attended and reported that he will be leaving T.O. and will be replaced by Josh Morris noting that Dusty Spomer will continue to be the County's oversight. Roes gave an summary of current airport activities and projects completed. Roes highlighted still active and upcoming projects noting that the Cowley beacon project is ongoing with grading completed with the project on hold waiting for the equipment to be delivered. Roes reported that the Cowley wildlife fence is the next upcoming project, and gave an overview of the wildlife hazards site visit by an FAA required wildlife biologists noting that a report should be coming soon. Next step will be the contract, scope and other documents being drawn up. Roes noted upcoming project for Greybull including building removal and taxiway will be discussed. There was discussion regarding the antenna on the Water Tower and that FCC approval has been received. Roes noted that frequencies seem to be fine and okay with the FAA. Bridges will look into consent from the Town of Greybull and the installation of the antenna. There was discussion on status of FCC license checks, Non Directional Beacon license expiration and the work Bridges will do to find next steps for renewal. T.O. Engineering will

help with with the renewal information needed. There was discussion of non-aviation items in hangars and current FAA attitudes regarding those items being okay as long as they didn't prevent aviation use.

Old and New Business: Smallwood presented the MOA for South Land Fill Closure grant. Craft moved to approve the MOA as presented the **motion** was seconded and carried. Minutes from the 10/15 meeting were presented. Neves moved to approve the minutes as presented, the **motion** was seconded and carried.

Good of the County: **Financial Statements:** Lori Smallwood- County Clerk (October 2019)
Monthly Report(s) and prepared correspondence review LEPC Minutes (September 2019); Big Horn Count Solid Waste Disposal District (July, August, September 2019); **Bonds:** G. Leonhardt – Sidon Irrigation Dist. (\$50,000); L Strom-Cowley Cemetery Dist. (\$3,000); B. Hill – Lovell Rec. District (\$5,000)
Tax Cancellation/Rebate: George Parcel # 50-89-033-00180; Aagard Parcel # 03-00-000-02049

Craft moved to adjourn, the **motion** was seconded and carried.

STATE OF WYOMING)
COUNTY OF BIG HORN)

I, Lori Smallwood, County Clerk and Ex-Officio of the Board of the County Commissioners, do hereby certify November 5, 2019.

These minutes can be viewed electronically at www.bighorncountywy.gov